Town of Swansea- Beach Committee

# Meeting Minutes

# January 26, 2023

## Opening

The regular meeting of the - Beach Committee was called to order @ 3:07 by Tim Haley @ the Swansea School Administration Building.

## Attendees

Present: Tim Haley, Carole Hyland, George Jenkinson, Charlene Orton, Kelly O’Brien-Plante. Mallory Aronstein, Steven Kitchin

## Approval of Minutes

Tim made a motion to accept the minutes of the September 15th meeting. 2nd by George. All in favor. Motion was passed. .

## Approval of Treasurer’s Report

## Carole Hyland reported there were no changes to the treasurer’s report submitted on 9/15/22.

## A motion was made by Tim Haley to accept the report, this was 2nd by Kelly. All in favor. Motion was passed.

**Review Results of Beach Operation for 2022** Committee reviewed the results of the beach operations for 2022 compared to that of 2021, and the impact of the increase use.

* Season Passes sold: 2022 (1016) vs. 2021 (874)
* Cars entering beach: 2022 (5,384) vs. 2021 (5,667)

**Beach Committee Composition through 6/30/23** Tim Haley, Carole Hyland, George Jenkinson, Charlene Orton, Kelly O’Brien-Plante

**Beach Committee Composition from 7/1/23** Charlene Orton, Kelly O’Brien-Plante and committee members yet to be named.

**Preliminary preparations for 2023 Season**

* Old Business - n/a
* New Business
	+ Members and guests discussed the plan for the beach & committee going forward, particularly the relationship the committee will have with the newly formed Parks & Recreation department. Also, with the retiring of various members, new members will need to be recruited, both Melissa Kenyon and Lorrie Prior have expressed an interest in serving on the committee. Kelly & Charlene will be reaching out to fill these vacancies.
	+ Yearly and seasonal beach administrative and operating duties will need to be delegated. It was agreed upon that Kelly will reach out to various members of the committee, who perform these administrative and operating duties, and develop a spreadsheet for timelines, job functions, beach needs etc.. Once created Kelly will meet with Mallory to discuss, who will be responsible for these job function, best practices & how the various needs will be met.
	+ Carol discussed the need to create a budget for the Town for operating year 2023. It was suggested by Mallory that the Committee after reviewing it’s operating expenses for 2022, request a funds transfer of $20,000.
	+ The Committee along with Mallory will re-visit it’s conversation with Chief Haslam regarding the additional presence of officers monitoring the beach, signage, and the parking issue.
	+ It was agreed upon by the Committee, that Kelly will reach out to the employees from last season to see what their intentions are for returning for the 2023 season, before posting notices of employment opportunities. Mackenzie Deschenes has expressed an interest in being the 2023 Beach Manager. Kelly will contact.
	+ Mallory will be posting the new beach fees on the Town website.

## Date & Agenda for Next Meeting

TBD

## Adjournment

Motion to adjourn meeting was proposed by Tim. 2nd by George. All in favor, Motion passed. Meeting adjourned at 5:00.

**Minutes submitted by: Kelly O’Brien-Plante**